



Job Title: Youth Officer, The BLEND

Number of Post(s): 2 Fixed – Term

Location: Dublin 13 (Belmayne & Clongriffin)

Foróige is an independent, non-profit national voluntary youth organisation engaged in out-of-school youth development and education. The organisation enables young people to involve themselves consciously and actively in their own development and the development of society. Foróige employs over 500 staff and involves thousands of volunteers in the creation and delivery of high-quality services to young people through the operation of over 400 Foróige Clubs, the Big Brother Big Sister Programme and over 140 General Youth Services and Special Projects - including over 40 Youth Diversion Projects.

The Blend is a youth work initiative that aims to support young people aged 10 -18 through youth work. Through the provision of needs & interest led programmes, Foróige will enable young people in Belmayne and Clongriffin to engage in integration-focused youth work. Through this initiative, Foróige aim to enable "a blend" in learning, understanding, collaborating and creativity amongst young people and their families.

This project is supported by The National Integration Fund through The Department of Children, Equality, Disability, Integration and Youth. Provision. Targeted provision will be offered to those in need of specialised support. The project will provide opportunities for all young people through the universal model of youth work - through both staff led and volunteer led provision. This Blend will ensure that every young person that needs it, including those who are vulnerable, isolated or facing disadvantage can access developmental youth work and programmes.

Key Responsibilities

The duties of the Youth Officer shall be notified by the board of Foróige and/or its Chief Executive or nominee. These duties will include:

- In conjunction with the Foróige Manager and other Youth Officers in the Project, being responsible for the design, organisation/coordination and implementation of educational and support programmes with young people, with a particular focus on the involvement of migrants
- The recruitment of young people aged 10 - 18 living in Belmayne and Clongriffin
- Provision of diverse and dynamic youth work interventions including design, facilitation and evaluation of summer programmes, school holiday programmes.
- Together with the other youth officers, provision of late-night groups, outreach work



and regular weekend work.

- Developing and maintaining relationships with agencies who work closely with migrant groups in Dublin 13
- Report to the Foróige Manager. Attend meetings and prepare written reports as required for the Management and funders.
- Any such other relevant duties as the board of Foróige and/or the Chief Executive or the nominee of the Chief Executive shall deem necessary for the effective implementation of Foróige's policy and programmes and the work of The National Integration Fund.

Professional Qualifications and Experience (E=Essential; D=Desirable)

- Education to National Degree standard (E)
- A minimum of 1 years' experience working with young people (D)
- Ability to work on own initiative and promote integration through youth work (E)
- An ability to recruit adult volunteers (E)
- Access to car and full driving licence (E)
- Excellent team working skills (E)
- Report writing experience (E)
- Experience and understanding of non-formal education interventions (D)

Person Specification (All Essential requirements)

- Ability to build and maintain effective relationships with young people
- Good interpersonal skills, including ability to liaise with a wide range of contacts and build and maintain effective working relationships
- Excellent standards of accuracy and attention to detail
- Ability to be proactive, use own initiative and work effectively within a pressurised environment
- Positive and flexible approach to working as part of a team
- Excellent written communications skills, including report writing and the ability to draft summary information and correspondence.
- Ability to follow organisational guidelines and processes.
- Good computer skills, including Word & Excel, PowerPoint and Social Media skills

Requirements of all Foróige staff (All Essential Requirements)

- Commitment to the purpose of Foróige and to work within the values, policies and procedures of the organisation.
- To act consistently in a professional manner at all times.
- To participate in regular supervision with your line manager.



- Flexibility in relation to hours of work to meet the needs of the work. Work during unsocial hours may be required.
- Identify training needs with your line manager and participate in training opportunities appropriate to the role.
- To undertake other duties as may be requested by the Chief Executive Officer of Foróige or their nominee from time to time.

Benefits

Salary: This will be based off of the Foróige Youth Officer Salary scale: €36,701 €38,229, €39,757, €41,287, €42,815, €44,348, €45,880, €48,164, €50,448
Starting point for the role - between Point 1 and Point 3, based on experience

Annual Leave: 29 days annual leave plus Good Friday

Pension: Contributory pension benefits.

Training & Development: Structured onboarding together with a 9-day Foróige Induction Programme. Ongoing CPD.

Study Leave: Up to 5 days paid Study Leave per year of course.

Organisation Culture: Support & Supervision policy and practises that supports your professional development.

EAP: 24/7 Employee Assistance

Career Break: Up to 2 years Career Break after 3 years' service. **Unpaid**

Leave: Up to 6 months Unpaid Leave Break after 1 year service **Flexible**

Work: Flexible work practices that support work life balance.

Maternity and Paternity Benefit: Top up Maternity and Paternity Benefit pay.

Other Information

Contract: Successful Candidates will be offered an 18-month contract



Garda vetting: Candidates under consideration for employment in Foróige will be subject to Garda vetting.

Hours of work: You will be expected to work a minimum of 35 hours per week. The position will require flexibility in relation to working hours. Youth officers in The Blend will work Tuesday to Saturday. It is expected that you will work some late evenings/ nights per week.

Travel: This post will involve domestic travel within Ireland and occasional meetings. Travel and expenses will be paid in accordance with appropriate Foróige rates.

Applications: Applications for this role can be made by completing the [online application form](#).